



LOUGHBOROUGH Grammar School

Sports Assistant x3 – Loughborough Grammar School Job Description

Loughborough Grammar School are looking to recruit 3 Sports Assistants for an initial fixed term of one academic year starting in September 2019. This post would be ideal for a recent graduate, sports coach or someone with a keen interest in sport who is considering a career in Education or Sports Coaching. We are looking for sport assistants with backgrounds in Hockey and Cricket predominately, but welcome all applications.

The successful candidates will gain extensive experience through being an integral part the Physical Education Department and there is opportunity to train to QTS standard after three years. There will be opportunities for Sports Assistants to make a significant input into the broader life of the Schools, based on your particular strengths and interests.

General Role

1. Assist with lunchtime sports practices as directed
2. Provide lunchtime activity clubs in the Sports Hall, Fitness Room as directed.
3. Provide after school sports practices as directed
4. Provide afterschool activity clubs in the Sports Hall, Fitness Room as directed
5. Assist with the curricular games programme which will involve specialised sports coaching
6. Manage an age group team in their extra-curricular sports fixtures each Saturday

Sports administration

1. Liaise with the Director of Sport & masters/mistresses in charge of individual sports.
2. Ensure fixture results are up to date:
 - Liaise with masters/mistresses in charge of individual sports.
3. Maintain "Schoolssports" website database:
 - Fixtures, results, teams, captains.

Core Hours

Monday – Wednesday and Friday: 13.00-17.30, however occasionally can be later due to fixtures.

Thursday: 11:15 – 17:30

Saturday – 10:00 – 13: 00, however time dependent on location of fixture.

We look favourably on part-time/flexible arrangements for active sportsmen, however availability on most Saturdays is essential.

Remuneration

The salary for this post will be £11,000 for the duration of the fixed term contract.

Loughborough Schools Foundation are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants must be willing to undergo Child Protection screening appropriate to the post, including checks with past employers and the Disclosure & Barring Service.

Loughborough Schools Foundation is a Company Limited by Guarantee No.4038033. It is also a Registered Charity No.1081765.