

LUTON SPORTS NETWORK - SMALL GRANTS SCHEME – SPORT DEVELOPMENT FUND

Eligibility

Applicants must fulfil the following criteria:

1. Be an individual who resides within Luton Borough Council boundaries, or plays / coaches regularly within a Luton club. Ideally both.
2. Be a sports club / organisation that is Luton based and has their home venue within the borough boundaries.
3. Any sport that is recognised by Sport England. If your sport is not recognised, you may be eligible to apply for support under a new Community Active Network – Small Grants.

Exclusions

Grants shall not be available to:

- Meet the costs of “routine sport” e.g. personal kit or equipment, membership / affiliation fees etc for individuals or clubs.
- Professional sports people i.e. those earning a living through sport [but not coaches or officials that develop others or facilitate amateur sporting events.]
- Funding for organisations and purposes for which statutory funding is provided such as schools and similar educational establishments.
- Applications for expenses or costs that have already been incurred.

Grant Application Funding Rounds

In order to better respond to the needs of the applicants, there will be four funding rounds. The Sports Network has limited funds available to distribute, and wishes to support as many individuals, sports clubs and organisations as possible. To help do this we are limiting grants to a **maximum of £250** to be awarded via competitive rounds that are held quarterly – **February, May, August, November**.

If an application is unsuccessful, there is no limit on how many times you can re-apply to receive funding, subject to eligibility. In addition, applicants will also receive advice and support on other sources of funding available.

Please note that in circumstances where an applicant may be able to apply elsewhere, we reserve the right to defer a decision until the outcome of the other application is known.

Making an application

When applying for a grant, you can do so either as an individual or as a sports club / organisation. Applications can be made under one or more of the following categories:

- **Events**, e.g.: Ideally towards the cost of trophies but may include sponsorship of the event.
- **Coaching or Volunteering**, e.g.: completing a coaching course or development and support of volunteers such as training, DBS clearances.
- **Performance**, e.g.: Attending a competition

We wish to remind applicants to complete the application form [HERE](#) (link). **All sections are required.** The more detail you provide us, in particular with regards to the impact the grant will have to you and / or your sports club / organisation, the more likely it will be that your application will be successful.

The on-line application can be saved while you complete it. You can also upload supporting documentation to the website, such as copies of certificates or evidence of match funding. Once you have completed the application and submit it, the system automatically generates a unique reference number for you and sends you a confirmation e-mail. Your application is then automatically sent to the LSN Grants Secretary to review ahead of the next funding round.

Following the funding round, applicants are informed on whether or not their application has been successful. The LSN Grants Secretary will contact applicants to confirm how much funding they will receive and the process of drawing down the money.

Funding

The following limits will apply to applications:

- **Maximum** of £500 per club / individual per application round and not exceeding £500 in any one year. This can be a combination of applications across categories. Funding per category is up to:
 - **Events:** £250
 - **Volunteers:** £150
 - **Coaching:** £150 towards cost of a Level 1 course
£250 towards cost of a Level 2 or above
 - **Performance:** £100 for a National Competition
£250 for an International Competition