



The Community Activity Network fund - supported by Luton Council is aimed at supporting community based organisations to develop, grow, and sustain physical activity in their local areas, giving them the ability to serve as community champions for all things health and wellbeing.

Alongside the Luton Sports Network, an adjacent network aimed at supporting sports clubs and individuals who display sporting talent, Luton Borough Council and team Beds and Luton are working to ensure that the two networks have their aims aligned to the key strategic outcomes featured in Luton's Strategic Vision for Sport and Physical Activity.

A company or organisation can apply for up to £500 towards a community based physical activity project that fits in with Luton key outcomes as detailed on page 3. Details of what can and can't be funded can also be found on page 3.

There will be **three** funding rounds per year, with the deadline dates for applications as follows:-

- 30 September 2018
- 31 December 2018
- 31 March 2019

Funding decisions will be made within one month of the deadline date and communicated to applicants within that time period.

In order to ensure that the fund has the longevity we hope for, a robust yet realistic feedback process is required. This will enable us to accurately assess the impact of the fund and ensure the project lead financially accountable for the funds received has the appropriate information and evidence base to demonstrate value for money for the fund. We will make this process as simple and straightforward as possible by asking just a few questions and requesting a small amount of financial information. This will include the following:

All applicants will be asked to share and rate their experiences in the following ways:-

- How easy was the application for you to complete?
- Would you recommend the fund to someone else? If No why not?
- Are there any aspects of the fund that you would recommend we change?

In addition, successful applicants will be asked to provide the following information:-

- How the fund has helped the applicant to achieve its stated outcomes.
- The total amount of funding spent and what it has been spent on.
- If there is an under spend please state how this will be spent, what outcomes will be achieved and when it will be spent by.
- Copy invoices and receipts that evidence the declared spending.

*Feedback forms need to be returned complete in full no later than 4 weeks from the end date of your CAN funded project*

We also ask that successful applicants are able to share details of their project and how the funding has helped them through case studies which will be published on the team BEDS&LUTON website and shared across the council and with its delivery partners. These will be written and prepared by the marketing team of team BEDS&LUTON. You will be contacted separately on this matter and asked to do nothing more than share your good news story!

Small Grant Scheme

Small Grant Scheme						
<u>Who's eligible</u>	<u>Amounts Available</u>	<u>What can be funded</u>	<u>What can't be funded</u>	<u>How it's evidenced</u>	<u>What you need to apply</u>	<u>Key outcomes of the funding</u>
-Private individuals  - Local/Community organisations	-Max funding amount £500 for projects match funded  -Max £250 for projects without match funding	-Relevant courses  -Relevant training  -Venue hire  -Equipment costs	-Travel costs  -Expenses  -Educational facilities i.e. private schools, council funded centres.  -Projects currently funded by the council  -Core sports I.e. football  -Items already purchased	-Case studies to evidence positive contributions  -Testimonials  -Social media stories	-Proof of identity  -Proof of address  -2 references  -HMRC registration  -Complete application form and evidence where required ----- --- Groups – -Proof of legal entity  -Bank statement(proof of company account)	1-People classified as physically 'Inactive'  2-People from lower socio-economic backgrounds and higher areas of social deprivation (with a focus on the 20% most deprived wards)  3-Women (particularly BAME communities) and Girls (aged 14-16)  4-Primary school aged children (aged 5-10)  5-Adolescents and young men (aged 16-25) particularly those who are classified as 'Not in Work, Education or Employment' and/or engaged in anti-social activity  6-Disabled people (with a further focus on those with multiple impairments)  7-Older adults at higher risk of deteriorating frailty levels and developing long term health conditions

Support for VCS and  
Community  
Groups/Organisations  
/Individuals

<b>Support for VCS and Community Groups/Organisations</b>			
<p><b><u>Networking -</u></b> How to best share information about your project/work. Make the most of the various communication streams and which ones are the most effective for your target audience</p>	<p><b><u>Qualifications –</u></b> Portfolio/CPD development and how to place your self in the best position to develop as a provider/individual or workforce Behaviour change awareness Upskill – Activators Community champions</p>	<p><b><u>Opportunity –</u></b> When to increase what you offer. How to maximise the networking connections made</p>	<p><b><u>Funding –</u></b> How to align your business with the right policies, procedures and qualifications in order to benefit from different funding streams.  How to prepare and submit an application.</p>

Mapping of Community Based Activity

<b>Mapping of Community Based Activity</b>		
<p><b><u>Importance of mapping</u></b> The mapping of community activity shows hotspots for activity as well as gaps in provision that allows us as a council to commission the right activities in the right places in order to maximise value and impact per pound spent</p>	<p><b><u>Where it has reached</u></b> Social care teams Social work teams Strategic community services CCG ELFT MIND</p>	<p><b><u>How it can be improved</u></b> Up to date information Wider dissemination Better aesthetics Better understanding of how its being used Ability to quantify level of impact</p>